Wednesday 5th February 2014

Dear Parents/Guardians,

Glen Iris Primary School offers a range of activities that require the written consent of parents and guardians. To save extensive paperwork several of these activities can be covered by gaining your written consent only once each year. Please read and keep these explanatory notes for your personal reference.

Please sign and return the attached consent page to your child’s teacher as soon as possible.

Student Code of Conduct

The Glen Iris Primary School Student Code of Conduct an important document which was reviewed and presented last year. The Student Code of Conduct at Glen Iris Primary should be read carefully by each parent and its intent/meaning discussed with your child/ren.

Local Excursions

Glen Iris Primary School is well situated, enabling our students to visit a wide area of our community, without the necessity for a bus or other transport. Within easy walking distance we have: Glen Iris Sanctuary, parks, sporting venues, shops and places of interest. As we wish to involve the students in enriching experiences while at school, teachers would like to utilise these facilities.

Where possible we try to give advance notice that the children are leaving school on a short walking excursion, however on some occasions an opportunity may arise when the time is too short.  

(Note: A separate form will be issued for signing with regard to all excursions, swimming and camps that require students to cross a main road or to travel in vehicles.)

Student Photos for Display

The school’s learning environment should be stimulating and motivate the student to learn. Children are inspired when they see that their efforts are truly valued. At Glen Iris PS we want our school environment to reflect the students’ learning.

Photographs are often taken during the school day of students involved in a range of curriculum programs and school activities. These may be taken by school personnel, or by a professional photographer. We will ensure that parent permission is sought in the case of photographs used for external publications such as magazines, newspapers and other non-specific educational material.

If the occasion arises that your child is included in photographs taken at school, and the photos are selected for public display, I am seeking your permission that these photos may be used to publicise our programs and market our school. Students’ names are not published with photographs.

Our school web site is an evolving site that is continuously updated. We seek permission to use your child’s image as part of this site. No child’s name will be used on the website, however your child’s first name only may be used in the newsletter.
Student Use of Internet
Students regularly use the Internet at Glen Iris Primary School in a responsible manner for purposes organised by their teacher. All students agree to work within the following rules:

1. I will only use the Internet as my teacher instructs me. It is a tool to help me learn and not a toy.
2. I will abide by generally accepted rules of ‘net etiquette’: be polite, use appropriate language and respect other people’s work and their privacy.
3. I will not give out any personal information about other people, my school or myself over the Internet. This includes full name, address, phone number or other identifying information.
4. I will only use first names.
5. I will never try to access inappropriate material over the Internet.
6. I will IMMEDIATELY click on HOME or turn off the screen if an unsuitable/inappropriate website is accessed. I will call the teacher for assistance.
7. I will not respond to any messages that are mean, inappropriate or in any way make me feel uncomfortable. I will call the teacher for assistance.
8. I will agree to take care of the equipment I use.

Breaches of the rules will see students lose Internet access rights for a period of time determined by their teacher and the Principal.
Students are asked to sign the Student Code of Conduct that will cover this area.

Viewing Of ‘PG’ Rated Media
There are specific occasions when teachers may wish to screen videos/DVDs for students which support and enhance the classroom program. Videos/DVDs which are ‘G’ rated may be shown without parent consent, however, ‘PG’ rated videos/DVDs require written authority from parents for students to view them. Any such film would be carefully chosen by the teacher and the staff would preview the film before presenting it to the students. Parents will also be notified regarding the learning intention of the film.

Consent to your child viewing videos in this category will assist with classroom programs and planning across the school.

Religious Education
Religious Education in schools is provided for under the Education Act where instructors are available for 30 minutes per week. The program “Religion in Life” follows the non-denominational agreed syllabus of the Council for Christian Education in Schools. All instructors are accredited with the Council for Christian Education in Schools and approved by the Director of Schools. At Glen Iris Primary School our instructors are from Access Ministries and conduct the program with the supervision of a teacher at a time which minimises disruption to our school programs.

The agreed syllabus “Religion in Life”:
- complements lesson themes and current Departmental policy
- helps children explore their own lives for meaning and purpose
- introduces children to the religious life and ideas of their community
- provides some understanding of stories, festivals, worship and symbols of the Christian faith in the community
- respects children’s rights to uphold their own opinions while providing a broader understanding of this major influence on contemporary Australian culture.

At GIPS we offer Jewish Religious education as an option if numbers exceed 3 students.

Please sign and return the attached consent sheet to your child's teacher as soon as possible

Meredith Carracher
Principal
GLEN IRIS PRIMARY SCHOOL STANDARD PERMISSION FORM 2014

Please return one form per child to the school as soon as possible.

Student Name: ……………………………………………………………………..  Class: …………

Student Engagement & Wellbeing
I (parent) have read the Student Code of Conduct and discussed its meaning with my child.

My child is aware of the Glen Iris Primary School values- achievement and lifelong learning, happiness, respect, fun and integrity and I support the development of their understanding.

Signature of Parent / Guardian .................................................................  Date: …… / …….. / 2014

Local Excursions
I give permission for my child to take part in any local walking excursion in our neighbourhood.

Where it is impractical to communicate with me, I authorise the teacher-in-charge of the excursion to consent, to my child receiving such medical or surgical treatment as may be deemed necessary.

Signature of Parent / Guardian .................................................................  Date: …… / …….. / 2014

Student Photos for Display
I give permission for my child, named above, to have their image/ work samples used in displays by the school. I understand that this may include The Leader, newspapers, brochures, displays, pamphlets, handbooks, Internet web pages and DVDs.

I give my permission for you to use the photographs of my child for (circle yes or no):

Display Purposes YES / NO
Newspapers & Brochures YES / NO
School Web Site & Newsletter YES / NO
Unit Newsletter YES / NO

Signature of Parent / Guardian .................................................................  Date: …… / …….. / 2014

Student Use of Internet
I give permission for my child, named above, to use the Internet at school for educational purposes in accordance with the school’s rules and guidelines. I understand the school will provide adequate supervision and that steps have been taken to minimize risk of exposure to unsuitable material.

I DO / DO NOT consent to my child using the Internet at school for the Year of 2014

Signature of Parent / Guardian .................................................................  Date: …… / …….. / 2014

Viewing of ‘PG’ Rated Media
I DO / DO NOT give permission for my child, named above, to view selected videos/DVDs related to classroom programs which are rated ‘PG’.

Signature of Parent / Guardian .................................................................  Date: …… / …….. / 2014

Religious Education
I DO / DO NOT give permission for my child to participate in the weekly Religious Education program throughout 2014. Following DEECD guidelines, only students with parent consent are able to attend CRE, and parents may withdraw their child from classes at any time by notifying the school Principal in writing.

Signature of Parent / Guardian .................................................................  Date: …… / …….. / 2014