Dear Parents,

Term 3 Parent/Teacher Discussions
Tuesday 3rd August, 2010  3.40pm – 7.30pm (Students' Surnames A – K)
Wednesday 4th August, 2010  3.40pm – 7.30pm (Students' Surnames L – Z)

At the end of last term you received a written report on your child's progress in the first semester. As a follow up, parents are invited to attend a Parent/Teacher discussion on Tuesday 3rd August for students with surnames A – K and Wednesday 4th August for students with surnames L – Z. Teachers will be available to meet with parents between 3.40pm, and 7.30pm on these days. This parent/teacher discussion will give you the opportunity to discuss your child's learning experiences and progress this year, and to discuss any issues related to the written report.

To request discussion times, please complete the attached form (one form per family) and return it to the class teacher of your ELDEST CHILD by WEDNESDAY 21ST JULY. Discussion times will be limited to 10 minutes.

If you are unable to meet on the scheduled day, please contact your child's / children's teacher/s to arrange an alternative time.

If there is a need to see a specialist teacher, please contact the specialist teacher involved to arrange a mutually agreeable time.

Confirmation of your Parent/Teacher discussion time will be sent home on Wednesday 28th July.

Yours sincerely,

Meredith Carracher
Principal

Barbara Maclarn
Assessment and Reporting Coordinator

GLEN IRIS PRIMARY SCHOOL PARENT/TEACHER DISCUSSIONS

Please list all children and their respective teachers so that we can try to arrange for all your discussion times to run consecutively. Please tick the time block or blocks you are available.

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<tr>
<th>Child's Name</th>
<th>Class Teacher</th>
<th>3.40 – 5.00</th>
<th>5.00 – 6.00</th>
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Please circle the applicable day

FAMILY NAME: ____________________________________________

Parent's/Guardian's Signature ______________________________

170 Glen Iris Rd Glen Iris Victoria 3146
Tel: 9885 3624 Fax: 9885 4465