Dear Students and Parents,

8 October 2014

As you will be aware, the school concert is fast approaching (next Friday 17 October). Please read these last minute reminders for the night.

**Arrival times at the Besen Centre Theatre**

All children are to meet their teacher in front of the Besen Centre Foyer. Teachers will have grade name signs and class lists to ensure that all children have arrived. Please make it a priority to arrive on time to ensure smooth running of the concerts. Arrival times as follows:

- Early Concert (A-L surnames) to meet their teacher at **6pm**
- Late Concert (M-Z surnames) to meet their teacher at **7.30pm**.

Please note, some students are in different concerts for various reasons so please ensure that you are clear on what concert your child will be performing in.

**The Besen Centre**

The Besen Centre is located in the Mount Scopus School, 87-89 Station St Burwood.

Please enter the car park from Station St. On street parking is also available in Station St. Those in the later concert may need to allow additional time to find a car park. Payment is not required for parking.

**Pick up times**

At the conclusion of the show, all children will be escorted by their teachers to the front foyer to meet their parents. **Please do not come to the backstage door.**

**Costumes**

- Please arrive at the theatre in the costumes as advised in previous notice. Teachers will have additional costumes ready to go over your clothes. (5/6 actors need to bring their costumes and props. Those acting in the early concert need to hand the costumes and props to the actors from the later concert, prior to leaving for the night).
- No jumpers or jackets will be taken backstage. Please hand jumpers and jackets to your parents, before you go backstage with your teacher. It will be warm inside.
- All students will perform in bare feet. Students are to wear shoes that can be easily taken off and put on. ie/ Crocs, slippers, thongs etc
- Please have your hair done as stated on previous notice. Make up is not required. Face paint will be applied backstage to those whose parents have consented (see earlier notice).

**Tickets and DVD**

Tickets are available for sale from [www.gips.vic.edu.au](http://www.gips.vic.edu.au) Follow the link from the Home page. **Please note that ticket sales will close at 1.00pm on Friday 17 October.**

The concert is again being professionally filmed. To facilitate this please note that there can be no flash photography or personal video recordings of the performance on the night. Order forms have already been sent home. Extra forms can be downloaded from the GIPS website under NOTICES.

Please speak to your child’s teacher should you have any questions.

Kate Van der Jagt and Susie Walton – Concert Coordinators