

GLEN IRIS PRIMARY SCHOOL
CLASS REPRESENTATIVE 2017

NOMINATION FORM

Welcome back to school and your new class. A really important role exists within your class which we would love assistance with – Class Representative.

There are a couple of important and pressing requirements with this role

- 1) the compilation of the class contact list*
- 2) the organisation of a social event for parents!*
- 3) Keeping your class up to date with activities within the school community*

The role of Class Rep is a really important duty which is a rewarding and vital part of our school community. The kids and their teachers appreciate your support and it's a great way to be involved with the school.

Traditionally this role is fulfilled by two representatives per class, so that the workload can be shared.

Class Representatives duties include:

- Assist with compiling a class contact list at the beginning of the year
- Welcoming new families starting at the school
- Working with your class teacher to produce a roster for classroom helpers – if required
- Organising parent helpers for PA events, excursions and sporting events when they occur
- Helping or organising helpers for any 'house keeping' jobs the class teacher may have
- Keeping up to date with issues / events occurring within the school community by attending PA meetings and communicating this information to your class families.
- Communication with the Class Rep Coordinator and / or checking and distributing the agenda and minutes of Parents' Association meeting minutes
- Organising social events for your class / year level. We encourage at least one get together per term.

If you are interested in becoming a Class Rep please fill out the form below and return it to your class teacher by **Friday the 10th of February**. If you have any further queries regarding this role contact Nicola Thomas (gipsrcrc@gmail.com) or 0409 962 989

Please print your details clearly.

CLASS REPRESENTATIVE NOMINATION FORM 2017

NAME _____ CLASS _____

CHILD'S NAME _____

PHONE _____

EMAIL _____