



170 Glen Iris Rd Glen Iris Victoria 3146  
Tel: 9885 3624 Fax: 9885 4465

Dear Parents & Guardians

At the beginning of every school year a class contact list is compiled for every class at Glen Iris Primary School. The class contact list enables us to communicate social activities and events occurring in the classroom and wider community.

The Parents Association via the Class Representatives is seeking a list of contact details for parents from the school so that they may compile the class contact list for every grade.

The school will be sending a consent notice home with each child which we ask parents to review. This notice will provide parents/guardians the opportunity to opt out. If you choose to opt out, your details will not be provided to the Parents Association. You may also choose to only provide certain contact details e.g. parent/guardian's name and email. If you select this option, then only those details would be included on the class list.

The school works closely with the Parents Association and the Class Representatives to ensure that the information collected will not be used for any purpose other than outlined above and will not be used as a means of soliciting work, nor is the list to be distributed to anyone outside the school community.

If you have any queries please contact the Class Representative Coordinator Nicola Thomas on [gipsrc@gmail.com](mailto:gipsrc@gmail.com) or Gina Hasapis, Business Manager via the school office on 9885 3624.

Yours Sincerely

Garry Collins  
PRINCIPAL