

Monday 5 February, 2018

### YEAR LEVEL INFORMATION EVENING and 'MEET THE TEACHER' INTERVIEWS

Dear Parents,

In the coming weeks, you are invited to meet formally with your children's class teachers at the Year Level Information Night and the 'Meet the Teacher' interviews. These occasions give parents and teachers opportunities to share information that will be important for the students' learning this year.

#### Year Level Information Night for Prep to Year 6

At these information sessions, teachers will highlight some key features of the Year Level's programs for 2018 and discuss class expectations and special extra curricula activities such as camps and sporting events relevant to each year level. Mr Collins will also be attending each information session to give a short presentation of the school's new Strategic Plan for 2018 – 2020, outlining the school's vision and goals for the next three years. The information sessions will be held on the evenings of **Tuesday 13<sup>th</sup> and Thursday 15<sup>th</sup> February** at following times:

#### Tuesday 13<sup>th</sup> February

Year 1	6.30pm – 7.15pm	Library
Year 2	6.30pm – 7.15pm	Year 2 Classrooms
Year 5/6	6.30pm – 7.15pm	Performing Arts Room

#### Thursday 15<sup>th</sup> February

Prep	6.30pm – 7.15pm	Library
Year 3	6.30pm – 7.15pm	Performing Arts Room
Year 4	6.30pm – 7.15pm	Room 1 (4TJ's classroom)

#### Meet the Teacher Interviews

These interviews will be conducted on the afternoon and evening of **Tuesday 20<sup>th</sup> February from 3.40pm to 8.00pm**. This meeting time provides a wonderful opportunity for you to tell the class teacher anything about your child that may be relevant to their learning this year, and for you and the teacher to discuss your child's educational needs early on in the school year. We will be using the Compass Online Booking Service for the scheduling of appointments.

Prior to the discussion, we would like you spend a little time to complete the attached form, "*Observations by Parents – February, 2018*", for each child in the family who is at GIPS. Please return the form to the class teachers by *Friday 16<sup>th</sup> February* to enable them to prepare for the discussion.

#### Booking an appointment for the Meet the Teacher Interviews on Compass

Go to Compass Home Page – Select Parent/Teacher Conferences or go via Community – Parent/Student/Teacher Conferences. Select the session applicable to your child. Follow the prompts.

Interviews will be limited to **10 minutes**. If you are booking appointments for more than one teacher, please ensure that you do not book back to back appointments. Please leave at least 10 or 15 minutes between each appointment, to give yourself time to get to the next meeting.

**BOOKINGS OPEN: THURSDAY 8<sup>TH</sup> FEBRUARY AT 9.15AM**

**BOOKINGS CLOSE: FRIDAY 16<sup>TH</sup> FEBRUARY AT 4.00 PM**

We look forward to meeting with you on these evenings.

Yours sincerely,

Garry Collins  
Principal

Barbara Maclarn  
Assessment and Reporting Coordinator